

# **Four Seasons at Beaumont Radio Club CONSTITUTION AND BYLAWS**

## **Mission Statement/Preamble**

With a common interest in Amateur Radio, we, as Amateur Radio Operators and those of similar interest, wish to join together in a Club for our mutual pursuits in Amateur Radio and to support the Four Seasons at Beaumont's Emergency Preparedness activities. It shall be our purpose to promote radio knowledge, operating efficiency, and enjoyment of the science of radio, as well as to provide communication support for the residents of Four Seasons at Beaumont during times of emergency. Our activities shall always be in compliance with the CC&Rs, Bylaws, and Guidelines of the Four Seasons at Beaumont Home Owners Association as well as applicable FCC laws and A.R.R.L guidelines.

## **ARTICLE I. NAME**

The name of this organization shall be: **Four Seasons Radio Club (the Club)**. The FCC issued callsign for the Club is **W6FSB**.

## **ARTICLE II. LIABILITY OF FOUR SEASONS AT BEAUMONT HOA**

Although the Club is comprised of residents and owners within the Four Seasons at Beaumont community, and the Club is recognized by the Four Seasons at Beaumont Home Owners Association, no liability for injury, malfeasance, theft, or non-compliance with FCC rules, regulations, and laws shall fall upon the Four Seasons at Beaumont Home Owners Association or its Board members.

## **ARTICLE III. MEMBERSHIP**

Section 1: Membership in the Club shall be open to all owners or residents of the Four Seasons at Beaumont community having an expressed interest in Amateur Radio.

- (a) There shall be no membership restrictions as to race, creed, color, handicap, or sex.
- (b) Membership shall be made by application to the Club and payment of dues, as required.

Section 2: Classes of Membership:

- (a) There shall be two classes of membership: (1) Full Member - Any Federal Communications Commission (FCC) licensed Radio Amateur, and (2) Associate Member - any person not holding a currently valid FCC radio amateur license. Associate members shall have all club privileges except for the right to hold elected office in the Club.
- (b) Dues shall be set by the Officers and shall take effect when confirmed by a majority of voting members present at a Regular meeting. For 2011 and beyond there are no dues planned.
- (c) Dues shall be due and payable in January covering membership for the calendar year. Dues are not pro-rated or refundable.

(d) Special assessments in addition to dues shall be by unanimous approval of the members present at a Regular or Special meeting. The vote may be by proxy or show of hands.

Section 3: A "member in good standing" is one whose dues are paid and who abides by the Bylaws of the Club. A member whose dues are in arrears three (3) months or more, will be considered inactive and dropped from the membership roll. In order to be reinstated to membership, an inactive member must pay the full annual dues.

Section 4: A "voting member" is any member in good standing.

Section 5: Any membership may be canceled for good cause by a majority secret ballot vote of the members present at a Regular or Special meeting.

#### **ARTICLE IV. MEETINGS**

Section 1: Regular meetings shall be held each calendar month at such place and time as the members decide. Special meetings may be called when deemed necessary.

Section 2: Each voting member (as defined in Article III) shall be eligible to vote and to cast one ballot either in person, by e-mail, or by signed/sealed proxy.

Section 3: Voting shall be by show of hands **except** when determining elected officers or cancelling a membership, or recalling an Officer, in which cases the vote shall be by secret ballot.

Section 4: Meeting Quorum. At any meeting, as defined in Article IV, Section I above, fifty percent (50%) of the current members shall constitute a quorum provided at least one Officer or Officer designate is present.

Section 5: Approval of expenditures: Use of Club funds, if any, shall be approved by a majority of members in attendance at a Regular or Special meeting.

Section 6: Minutes of each regular meeting shall be kept and made available to Club members, the Four Seasons at Beaumont Board of Directors, and upon request, the FCC and ARRL.

#### **ARTICLE V. CLUB OFFICERS**

Section 1: All business and affairs of the Club shall be under the direction and control of the Officers of the Club.

Section 2: All officers of The Club shall be members of the Club in good standing and shall hold a current and valid Amateur Radio operator's license issued by the Federal Communications Commission.

Section 3: There shall be 3 elected Officers of the Club, as described in Article VI.

Section 4: Term of Office. Each Officer shall be elected for a period of one year.

Section 5: Officer Quorum. Two (2) or more Officers shall constitute a quorum for Officer meetings.

Section 6: An Officer vacancy shall be filled by the majority of voting members selecting a Full Member for the remainder of the term involved.

Section 7: Officer Meetings. A meeting of Club Officers shall be held as determined by the Officers. Minutes of such meetings shall be kept and made available to any member requesting to see them.

#### **ARTICLE VI. OFFICERS AND DUTIES**

Section 1: Officers: The Officers of the Club shall be: President, Vice-President, and Secretary/Treasurer.

President: The President shall preside at all meetings of the Club, enforce due observance of these Bylaws, decide all questions of order, sign all official documents adopted by the Club, and shall be an ex-officio member of all committees.

Vice-President: The Vice-President shall assume all the duties of the President in the President's absence.

Secretary/Treasurer: The Secretary/Treasurer shall keep and publish meeting minutes from all regular, special, and Officer meeting; shall maintain a roster of members; and shall be responsible for all Club monies, expenditures, and receipts.

#### **ARTICLE VII. ELECTIONS**

Section 1: Officers shall be elected by a majority of votes cast by the voting members at the annual Election meeting of the Club, held in January of each year or, if a quorum is not present, then at the next regular or special meeting called for that purpose.

Section 2: Any voting club member at the Election Meeting may nominate a Full Member for an Officer position. A member may not nominate himself for elected office.

Section 3: Newly elected Officers shall take office immediately following the Election meeting.

Section 4: Removal or Resignation. An Officer may be removed from office by an affirmative secret ballot vote of two-thirds of the voting members present at a regular or special meeting. Any Officer may resign by written notice to the Club, and with copy to the Four Seasons at Beaumont Board of Directors.

#### **ARTICLE VIII. TRUSTEE**

Section 1: The Trustee of the FCC-issued Club License may be any Full member; the position is appointed. The Trustee is responsible for maintaining Club compliance with FCC and ARRL-VEC regulations regarding the Club license. The Trustee shall act as the Club's liaison with the Amateur Radio Relay League (A.R.R.L.) and coordinating councils concerning Amateur Radio frequency spectrum allocation and usage. Actions of the Trustee as well as directives/inquiries of the FCC or ARRL-VEC shall be reported to the Club members.

Section 2: The Trustee shall be a Full member of the Club and in good standing. If the Trustee resigns his membership in the Club or is otherwise no longer able or willing to continue with Trustee responsibilities, the Officers shall appoint a new Trustee and file the necessary document (605-C) with the ARRL-VEC.

**ARTICLE IX. DISBURSEMENTS**

Section 1: Authorized expenditures of Club monies shall be fully receipted and recorded. Reimbursements shall be made in a timely manner after receiving a receipt for the authorized expenditure.

Section 2: Liability: No liability for unauthorized expenditures or loss of funds shall fall upon the Club members or the Four Seasons at Beaumont Home Owners Association.

**ARTICLE X. RULES OF ORDER**

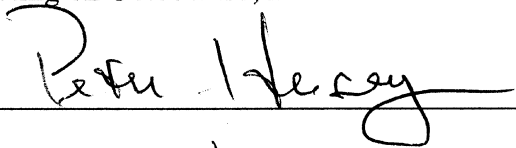
Roberts Rules of Order shall be used as a guide for governing proceedings of the Club in all cases to which they apply.


**ARTICLE XI. AMENDMENTS**


These Bylaws may be amended at any regular meeting of the Club by a two-thirds majority of the votes duly cast by voting members. Voting may be done in person, by proxy, or by e-mail.

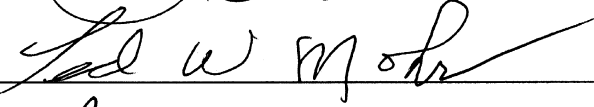
**ARTICLE X11. ADOPTION OF BY-LAWS**

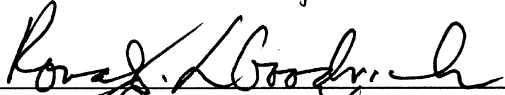
This Constitution and Bylaws is approved and adopted by the Membership at a special meeting on October 28, 2011:

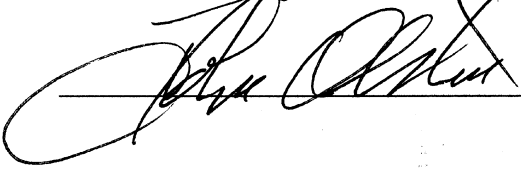
 \_\_\_\_\_ President

 \_\_\_\_\_ Vice President

 \_\_\_\_\_ Secretary/Treasurer

 \_\_\_\_\_ Club Member

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(Signature and callsign)

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